

MOUNT VERNON COUNTRY CLUB METROPOLITAN DISTRICT  
MOUNT VERNON COUNTRY CLUB CORPORATION

BOARDS OF DIRECTORS REGULAR MEETINGS

March 14th, 2024

The Boards of Directors of Mount Vernon Country Club Metropolitan District and MVCC Corporation held their monthly Regular Meeting by Zoom due to weather on Thursday, March 14th, 2024.

The meeting was called to order by President Bill McFarlane 6:00p.m.

Record of Attendance: Board members Bill McFarlane, Jon Hassinger, Barbara Crawford, and Julie Keating; General Manager Ryan Wolf, and Molly Couture of CRS; Proprietary Members, Gail McGowan, Walter Crawford, Mark Perbix, Eric Grossman and Monika VonGlinski were all in attendance via Zoom.

MVCC Metro District Business

**Approval of Agenda**

Upon motion duly made by Jon Hassinger, seconded, and approved by a vote of 4-0 THE AGENDA OF THE MOUNT VERNON COUNTRY CLUB METROPOLITAN DISTRICT and CORPORATION BOARDS OF DIRECTORS' REGULAR MEETINGS FOR MARCH 14TH, 2024 WAS APPROVED, AS PROPOSED.

**Approval of Minutes**

Upon motion duly made by Julie Keating, seconded, and approved by a vote of 4-0, THE MINUTES OF THE MOUNT VERNON COUNTRY CLUB METROPOLITAN DISTRICT and CORPORATION BOARDS OF DIRECTORS' REGULAR MEETINGS OF FEBRUARY 15TH, 2024 WERE APPROVED, AS WRITTEN.

**Financial Reports**

Mount Vernon Canyon Club:

The General Manager reviewed reports of the Monthly Summary, Dues Added/Lost, Wedding Events Booked, Comparisons, the PACE Report, the Forecast, and Clubhouse Capital Expenses. There were questions for Ryan Wolf regarding Capital Projects.

Metro District: Walter Crawford informed the Board that the March 9th, 2024 Cash Position Summary from the Board Packet was incorrect and could not be shared at the meeting. A corrected version will be shared with the Board within the week. Delinquent-account reports and profit calculations were reviewed by Walter Crawford with the Board.

Metro District Payment of Claims: Vendor claims were presented for review and ratification.

Upon motion duly made by Jon Hassinger, seconded, and approved by a vote of 4-0, THE BOARD OF DIRECTORS OF MOUNT VERNON COUNTRY CLUB METROPOLITAN DISTRICT ACCEPTED AND RATIFIED THE PAYMENT OF CANYON CLUB CLAIMS TOTALING \$183,388.41 FOR THE PERIOD FEBRUARY 8, 2024 TO MARCH 7, 2024; AND

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METRO DISTRICT CLAIMS OF \$27,258.80 FOR THE PERIOD FEBRUARY 9, 2024 TO MARCH 8, 2024.

Financial Planning Committee: Walter Crawford shared information with the Board regarding the amount in the budget for Bad Debt.

**District Operations**

Board Member Resignation:

The Board formally accepted Cheryl Shaw's resignation as of March 15<sup>th</sup>, 2024, as Board Member and Treasurer. They acknowledged her time commitment to the District and Club, and her remarkable contributions to the District and as a person. Bill McFarlane recommended Barbara Crawford to the Board to hold the responsibilities of the interim Treasurer. Jon Hassinger commented on Barbara Crawford's background in accounting and affirmed his support of her in this role.

In accordance with the Bylaws,

Upon motion duly made by Bill McFarlane, seconded, and approved by a vote of 4/0, the BOARD APPOINTED BARBARA CRAWFORD TO FILL THE VACANCY AS TREASURER CREATED BY CHERYL SHAW'S RESIGNATION AS INTERIM TREASURER.

Bill McFarlane shared that the upcoming Board Letter will share detailed next steps for filling the role of the Board member as well as the role of the Treasurer, which are hoped to be the same position.

CRS Manager's Report:

Molly Couture acknowledged the issues with financial reporting from accounting and committed to getting more information as to what the barriers were to solidifying Financials for March and how to ensure compliance for future meetings.

Water Committee Update:

Julie Keating shared that Gabby Begemen from ORC will be joining an upcoming Water Committee meeting to discuss the Well Automation System. There were follow-up questions from Jon Hassinger regarding April Board meeting updates.

Ad Hoc Communication Committee:

Jon Hassinger shared updates regarding the Streamline District site. He outlined the different phases of the website roll out as planned by the members of the Committee.

**General Services Monthly Report**

Traffic Circle Update:

Andy Dufford gave an update on what was heard during the Design process. There were 16 people who attended the site visit, and over 30 responses to the survey. He named a few trends that came through during the Design process, some of which were the width of passage of the north side, how to accommodate pedestrians, impact and safety, and aesthetics. Bill McFarlane did share information regarding past visits from the Fire Department. There is a site visit on March 23<sup>rd</sup> to consider the next steps of the matrix for the Traffic Calming Process. Bill McFarlane asked a question regarding timing for

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the project. Jon Hassinger committed to sharing an update of where we are in the design process in the Board Letter.

Bill McFarlane also shared an update that Greg Gaskill has joined the General Services Committee.

### FEMA Grant Status Update:

Proprietary Member Mark Perbix summarized the steps that have been taken for the FEMA Grant. It was submitted last week. He shared that the first reimbursement request has already been submitted for work that has already been completed. Next, the estimates will have to be approved before the District can submit request for bids. Jon Hassinger asked Walter Crawford how accounting and budgets would be impacted by the spending and reimbursement process.

A District Payroll Policy was required for the FEMA Grant application, and Jon Hassinger shared a policy with the Board via email for approval which all Directors will be able to review and approve. Therefore, per the Bylaws,

Upon motion duly made by Julie Keating, seconded, and approved by a vote of 4-0, THE BOARD OF DIRECTORS OF MOUNT VERNON COUNTRY CLUB METROPOLITAN DISTRICT ACCEPTED AND RATIFIED THE ADDITION OF A DISTRICT PAYROLL POLICY TO BE ADDED TO THE MOUNT VERNON COUNTRY CLUB DISTRICT POLICIES AS OF FEBRUARY 22, 2024.

### Safety & Security Subcommittee Update:

Leslie Kopper shared updates regarding cameras. She recommended a communication to be shared with the community regarding what the official usage should be for the cameras. Mark Perbix recommended to the Board that camera usage become an official policy of the District. Leslie Kopper also recommended adding another camera in a different location due to the initial data that's being collected by the cameras. Jon Hassinger made recommendations regarding camera placement. Regarding next steps, Leslie Kopper recommended collecting data on bike riders, and the idea of presenting data at the Semi-Annual meeting was presented to the Board.

### Story Wheel Proposal Update:

Julie Keating shared updates on behalf of Susie Bogard for the status of the project regarding the financial status, and Monika VonGlinski shared the status of the design process. The Board agreed that the Burgers and BS evening was very helpful and informational for this project.

### Shirley Septic Recycling Program Update:

Bill McFarlane shared information regarding the current status of contamination issues with regard to recycling collections. Molly Couture will include information in the Board letter about what Shirley Septic will and will not accept for recycling.

### RV Storage Area:

Bill McFarlane announced that General Services will be extending the area to the east of the RV Storage area to add more spaces, with the exact number still to be determined. Barbara Crawford also shared that after auditing the District, there are more RVs in the neighborhood that need to be moved in order to be in compliance with the MVCC policies. The goal is to remind those property owners of the policies regarding trailers and notify them of upcoming available spaces.

Bill McFarlane shared that an additional follow up meeting regarding Woodsmoke Lane still needs to be conducted. He also shared that Kenny Brossman continues to excellently maintain District equipment.

**April 18th, 2024 Board Meeting**

The next regular meeting of the District and Corporation Boards will be held at 6:00 p.m. on Thursday, April 18th at the Mount Vernon Canyon Club. Molly Couture committed to sending an email to support confirmation of summer Board meeting dates.

The Board recessed to the Mount Vernon Country Club Corporation meeting.

**Mount Vernon Country Club Corporation**

Corporation Payment of Claims: Vendor claims were presented for review and ratification.

Upon motion duly made by Jon Hassinger, seconded, and approved by a vote of 4-0, THE BOARD OF DIRECTORS OF MOUNT VERNON COUNTRY CLUB CORPORATION ACCEPTED AND RATIFIED THE PAYMENT OF CLAIMS TOTALING \$5,724.50 FOR THE PERIOD FEBRUARY 8, 2024 TO MARCH 7, 2024.

**Ad Hoc Emergency Evacuation Committee Update**

Barbara Crawford shared the LOOKOUT ALERT SYSTEM update and asked that it be shared in the Board letter.

The Regular Meeting of Mount Vernon Country Club Metropolitan District was reconvened.

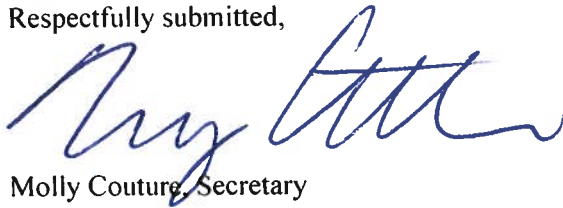
**Mount Vernon Country Club Metropolitan District**

**Board Letter**

A Board Letter will be prepared and will include financial updates, Board Member Resignation update, Payroll Policy Update, Calming Circle Update, Recycling Program Information, Alert Look Out Reminder, FEMA grant update, appreciation for Snow Plow volunteers, District and Club Operations updates, Policy Reminders, and Board Meeting Dates.

There being no further business to come before the Boards, the meetings of MVCC Metro District and Corporation were adjourned at 8:33 p.m.

Respectfully submitted,



Molly Couture, Secretary

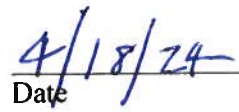
THESE MINUTES ARE APPROVED AS THE OFFICIAL MARCH 14TH, 2024 MINUTES OF THE MOUNT VERNON COUNTRY CLUB METROPOLITAN DISTRICT AND CORPORATION BY THE PRESIDENT OF THE BOARDS OF DIRECTORS SIGNING BELOW:

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William McFarlane

  
Date