

# **MOUNT VERNON COUNTRY CLUB METROPOLITAN DISTRICT MOUNT VERNON COUNTRY CLUB CORPORATION**

## **Boards of Directors Meeting Minutes**

### **MVCC Metro District Business**

#### **Approval of Agenda**

Upon motion duly made by Bill McFarlane, seconded, and approved by a vote of 4-0 THE AGENDA OF THE MOUNT VERNON COUNTRY CLUB METROPOLITAN DISTRICT and CORPORATION BOARDS OF DIRECTORS' REGULAR MEETINGS FOR JUNE 20TH, 2024 WAS APPROVED, AS PROPOSED.

#### **Approval of Minutes**

Upon motion duly made by Bill McFarlane, seconded, and approved by a vote of 4-0, THE MINUTES OF THE MOUNT VERNON COUNTRY CLUB METROPOLITAN DISTRICT and CORPORATION BOARDS OF DIRECTORS' REGULAR MEETINGS OF MAY 16TH, 2024 WERE APPROVED, AS WRITTEN.

#### **Public Comment**

Proprietary Member Trish Gans shared a reminder to attend the July 4<sup>th</sup> Picnic.

#### **Appointment of Eligible Elector to Fill Board Vacancy**

Jon Hassinger shared his recommendation with the Board of Proprietary Member Scott Valent to fill the vacancy of the Board created by the resignation of Cheryl Shaw. Director Hassinger stated that he is a Proprietary Member, a member of the Stewardship Committee, and a lawyer. The other members of the Board were enthusiastic about Mr. Valent joining the Board. Therefore,

Upon motion duly made by Jon Hassinger, seconded, and approved by a vote of 4-0, the BOARD APPOINTED SCOTT VALENT TO FILL THE VACANCY ON THE BOARD, SAID TERM EXPIRING IN MAY 2027. THE 2-YEAR BALANCE OF THIS TERM WILL BE PART OF THE MAY 2025 REGULAR ELECTION.

Scott Valent was administered the Oath of Office by Secretary Molly Couture.

Copies of the *Oaths of Office* and *Notice of Appointment* are attached as Exhibit A and made part of these Minutes.

#### **Board Member Disclosure**

Jon Hassinger shared a Conflict-of-Interest Disclosure with the Board which has been filed with the Office of the Secretary of State.

#### **Financial Reports**

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Mount Vernon Canyon Club:

The General Manager reviewed reports of the Monthly Summary, Dues Added/Lost, Wedding Events Booked, Comparisons, the PACE Report, the Forecast, and Clubhouse Capital Expenses.

On behalf of the History Committee, Barbara Crawford requested use of the display case near the Lounge for rotating Mount Vernon historical items, and Ryan Wolf agreed to the request.

Financial Planning Committee: Walter Crawford recommended on behalf of the Financial Planning Committee to increase the Fixed Asset Capitalization Ceiling from \$1,000.00 to \$2,500.00 to account for market increases. The Board supported this adjustment.

He reviewed Profit Calculations, a contract update regarding CRS services with the Board, and information regarding COVID funding from the IRS.

Metro District: The June 14th, 2024 Reserve and Cash Balance Summary, May 2024 Combined Balance Sheet, Statements of Revenues, Expenditures and Change in Fund Balance for all Funds, Delinquent-Account Reports, and status of Accounts Receivable and Reserves were reviewed with the Board.

Metro District Payment of Claims: Vendor claims were presented for review and ratification.

Upon motion duly made by Bill McFarlane, seconded, and approved by a vote of 4-0, THE BOARD OF DIRECTORS OF MOUNT VERNON COUNTRY CLUB METROPOLITAN DISTRICT ACCEPTED AND RATIFIED THE PAYMENT OF CANYON CLUB CLAIMS TOTALING \$208,866.46 FOR THE PERIOD MAY 8, 2024 TO JUNE 13, 2024; AND METRO DISTRICT CLAIMS OF \$26,630.11 FOR THE PERIOD MAY 10, 2024 TO JUNE 14, 2024.

Let the minutes show that:

Upon motion duly made by Barbara Crawford, seconded, and approved by a of 4-0, THE BOARD OF DIRECTORS OF MOUNT VERNON COUNTRY CLUB METROPOLITAN DISTRICT ACCEPTED AND RATIFIED THE NEW DISTRICT ACCOUNTANT KATYA ARCIA AND DIRECTOR SCOTT VALENT AS BANK SIGNATORIES FOR THE METROPOLITAN DISTRICT, CLUBHOUSE, AND CORPORATION BANKING & INVESTMENT ACCOUNTS, AND TO HAVE FULL ACCESS TO THEIR RECORDS; AS WELL AS TO APPROVE KATYA ARCIA AND ALL MEMBERS OF THE BOARD AS SIGNATORIES FOR THE VECTRA BANK LOAN ACCOUNT.

**District Operations**

CRS Manager's Report:

Molly Couture shared the Lookahead schedule with the Board and that the Audit review will occur at the July Meeting.

Grant Funding Ad Hoc Committee:

Barbara Crawford moved to ratify the email decision to establish the Grant Funding Committee, which is in the beginning steps of formation. She committed to working with Mark Perbix to share an email with information about what the purpose is of the Committee and how to express interest. Therefore,

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Upon motion duly made by Barbara Crawford, seconded, and approved by a vote of 4-0, THE BOARD OF DIRECTORS OF MOUNT VERNON COUNTRY CLUB METROPOLITAN DISTRICT ACCEPTED AND RATIFIED THE ESTABLISHMENT OF THE AD HOC GRANT FUNDING COMMITTEE.

### Water Committee Update:

Julie Keating informed the Board that Pieter Hockstra will be leaving the District and has recommended the appointment of Cindy Findling as the new Committee Chairperson. The Board is in support of this appointment, and it is effective immediately.

Julie Keating shared the Water Committee toured the Wastewater Treatment System with Gabby Begeman from ORC. She shared efforts to have monthly meetings and monthly Water reports. The service line inventory is complete and there are no lead water lines. Also, JVA and CRS will ensure the State Revolving Fund eligibility survey is submitted with CDPHE on time.

### Stewardship Committee Update:

Rod Vaughn updated the Board with information about Fire-Break maintenance work and Colorado Mountain Club volunteers. He also expressed gratitude for efforts regarding beetle spraying and recommended a long-term funding plan for that maintenance. Bill McFarlane also acknowledged Jefferson County School District for taking down beetle infested trees at Ralston School.

As a part of the Fire-Break work, there was a requirement from the County for a \$500.00 permit to proceed which the Board approved via email. Therefore,

Upon motion duly made by Bill McFarlane, seconded, and approved by a vote of 4-0, THE BOARD OF DIRECTORS OF MOUNT VERNON COUNTRY CLUB METROPOLITAN DISTRICT ACCEPTED AND RATIFIED THE DECISION TO SPEND \$500.00 FOR THE PERMIT PAID TO JEFFERSON COUNTY TO PROCEED WITH FIRE-BREAK WORK ON DISTRICT PROPERTY.

Rod Vaughn asked the Board if they wanted him to move forward with applying for the next round of the Fire Mitigation grant. The Board supported the grant application efforts. He addressed the Board with a question regarding information for the plans for the property adjacent to District property.

## **General Services Monthly Report**

### Safety & Security:

Leslie Kopper shared updates regarding cameras, and there was a discussion regarding camera location, monitoring, and signage. Monika von Glinski volunteered to help monitor cameras. Leslie Kopper also brought up a National Night Out opportunity with local police officers that could take place at the pool on August 6<sup>th</sup>. The Board will notify Leslie if that date works.

### General Services:

Bill McFarlane shared updates regarding the Farm Well and the conversation that transpired during the General Services meeting on Monday. Regarding the FEMA grant, reimbursement is in progress for the first amount, totaling close to \$130,000. He shared an update regarding the Woodsmoke Lane meeting. The Car Corral Committee met on Monday and the current plan is to enlarge the space by 16 spaces, and work will begin in July. The first Community Trash Day will be July 1<sup>st</sup>. There were updates regarding repairs and cheatgrass.

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Five Points Update:

Andy Dufford shared updates regarding survey results from the 5 Points Option Rankings. He asked the Board for direction on how to proceed. There was discussion regarding how to proceed. One primary concern was cost for removal and for modeling. Jon Hassinger identified that more information is needed before a decision can be made, and Bill McFarlane will reach out to Craig Gaskill to solicit input on the process.

**July 18th, 2024 Board Meeting**

The next regular meeting of the District and Corporation Boards will be held at 6:00 p.m. on Thursday, July 18th at the Mount Vernon Canyon Club.

The Board recessed to the Mount Vernon Country Club Corporation meeting.

**Mount Vernon Country Club Corporation**

Corporation Payment of Claims: Vendor claims were presented for review and ratification.

Upon motion duly made by Barbara Crawford, seconded, and approved by a vote of 4-0, THE BOARD OF DIRECTORS OF MOUNT VERNON COUNTRY CLUB CORPORATION ACCEPTED AND RATIFIED THE PAYMENT OF CLAIMS TOTALING \$9,347.00 FOR THE PERIOD MAY 10, 2024 TO JUNE 14, 2024.

Annual Meeting of Proprietary Meeting – Review & Approval of Minutes:

Upon motion duly made by Bill McFarlane, seconded, and approved by a vote of 4-0, THE MINUTES OF THE MOUNT VERNON COUNTRY CLUB METROPOLITAN DISTRICT and CORPORATION BOARDS OF DIRECTORS' ANNUAL MEETING OF PROPRIETARY MEMBERS OF MAY 29TH, 2024 WERE APPROVED, AS WRITTEN.

Upon motion duly made by Julie Keating, seconded, and approved by a vote of 4-0, THE MINUTES OF THE MOUNT VERNON COUNTRY CLUB METROPOLITAN DISTRICT and CORPORATION BOARDS OF DIRECTORS' SEMI-ANNUAL MEETING OF PROPRIETARY MEMBERS OF NOVEMBER 29TH, 2023 WERE APPROVED, AS AMENDED.

Ad Hoc Emergency Evacuation Committee Update

Barbara Crawford updated the Board with the status of signups for the Look Out Alert system.

Real Estate Committee Update

Gail McGowan shared information about the Barzali Lease with the Board.

The Regular Meeting of Mount Vernon Country Club Metropolitan District was reconvened.

**Mount Vernon Country Club Metropolitan District**

**Board Letter**

A Board Letter will be prepared and will include financial updates, New Board Member Announcement, District and Club Operations updates, Policy Reminders, Water Inventory Update and Thank You for

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Volunteers; Thank you for Pieter Hockstra & Announcing Cindy Findling; Save the Dates, and Board Meeting Dates.

There being no further business to come before the Boards, the meetings of MVCC Metro District and Corporation were adjourned at 8:43 p.m.

Respectfully submitted,

/s/

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Molly Couture, Secretary

THESE MINUTES ARE APPROVED AS THE OFFICIAL JUNE 20TH, 2024 MINUTES OF THE MOUNT VERNON COUNTRY CLUB METROPOLITAN DISTRICT AND CORPORATION BY THE PRESIDENT OF THE BOARDS OF DIRECTORS SIGNING BELOW:

/s/

\_\_\_\_\_  
Jon Hassinger

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Date