



**BOARD LETTER**  
**September 21, 2023**

**BOARD AND COMMUNITY HAPPENINGS**

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**METRO DISTRICT**  
**OPERATIONS UPDATE**

**LookoutAlert Regional Emergency Notification System**

LookoutAlerts for Jefferson County are sent from and managed by the emergency communications center Jeffcom 911. Please use the LookoutAlert website or Smart911 app to adjust your personal settings. If you are unable to opt into or out of alerts via the website or app, please contact Jeffcom at 303-980-7300.

LookoutAlert is the official emergency notification system of the regional collaborative of Jefferson County and all cities within it, the City and County of Broomfield and the City of Westminster. Through LookoutAlert, emergency responders are able to provide emergency and public safety messages to residents.

Jefferson County is moving the mass emergency notification system to the Smart911 platform because of the enhanced capabilities of this system. You can receive free emergency alerts via text message, email, and/or voice message.

Due to the switch to the new service provider and notification platform, residents who previously subscribed to emergency alerts in the CodeRED system were automatically transferred to the new system. Use of CodeRED ended on June 30, 2022. **To get the most up-to-date information and choose how and what you'd like to receive, you will need to re-register with LookoutAlert.** Once you've created a profile, you can do the following: (1) Add your address to receive location specific alerts; (2) Indicate what types of alerts

you want to receive including weather, emergency, and more; and (3) Indicate how you want to be notified by text, email, and/or voice message.

Sign up for the types of alerts you want to receive. Messages can be delivered via text, email and/or voice message. Additional language options for messaging may be available.

*NOTE for MVCC residents: In the case of fire, all notifications regarding evacuation, etc. will be issued by the LookoutAlert system.*

**Committee Recommendation Process:**

We want to share the process we will use moving forward for the Board to hear official recommendations from Committees. Moving forward, Committees will:

- Contact Jon Hassinger to get the item on the agenda for the Board meeting.
- Provide the board with a summary of the proposal (or recommendation) and associated background info for the pre-meeting board packet.
- Send a representative to the board meeting to answer board questions and present the specific action that is proposed for the board to act on.
- Be prepared to do further research if the board still has questions and is not prepared to vote on the proposal at the meeting.

Thank you to all our incredible Committees that contribute to the District's and club's success!

**CLUBHOUSE/RECREATION  
OPERATIONS UPDATE**

- Woofstock was a huge success and a great way to end the pool season.
- Racquet members should not park on Aspen Way, as it blocks access to GS and presents a safety issue.
- The tennis house is undergoing soffit and fascia repair before painting, scheduled for 9/26.
- The fitness center will undergo a slight remodel and receive all new equipment. The targeted "grand reopening" is November 1st.
- Clubhouse revenues in August exceeded the budget and prior year.

**KEY DATES**

The date for the Semi-Annual Meeting of Proprietary Members has been set for November 29<sup>th</sup>.

The Community Holiday Party will be on Saturday, December 22<sup>nd</sup>. Save the Date!

**2023 BOARD MEETINGS**

The next scheduled monthly Board meeting will be on Thursday, October 19, 2023 at 6:00 p.m.

The following tentative dates have been set for the remaining 2023 Board meetings at 6:00 p.m.:

November 16, and December 7

Any changes to dates, times, or meeting format will be announced before the meetings. There will likely be a change to the December 7<sup>th</sup> date, and that change will be shared once finalized.

Meetings of the Board are public, open meetings and all are welcome to attend at any time. Additionally, now all board meetings will be hybrid, with the option of coming in person or attending by Zoom. If you wish to submit an agenda item for the Board's consideration, please submit the topic title, a written summary of the issue and any background information, and expected board action (i.e. discussion, decision or resolution) to Secretary Jon Hassinger (jhassinger@mvccmetro.org).

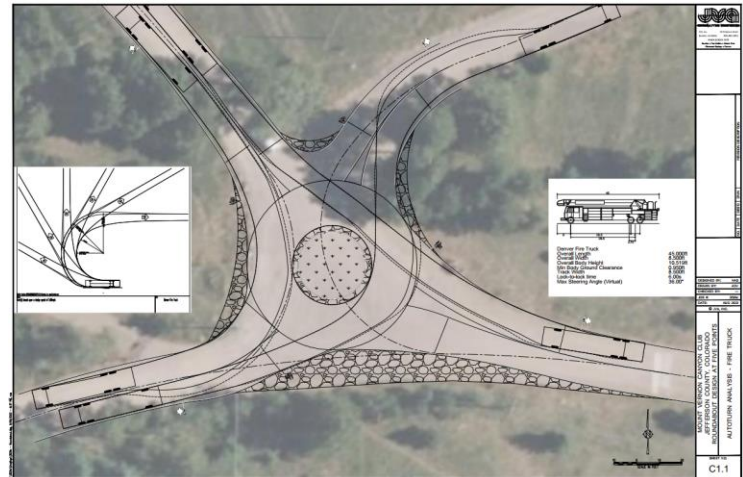
Board meeting notices and agendas are posted on the MVCC Proprietary Member website, on the Metro District public website, and at the Clubhouse. In addition, agendas are provided to residents by email no later than 24 hours before each meeting. Minutes of Board and Proprietary Member meetings are posted to

the Proprietary Member and Metro District websites following the meeting at which they are approved by the Board (usually the next Board meeting).

**GENERAL SERVICES**

**Trailer Parking Area Update:**

The trailer parking area by the horse barn is being re-graded and re-surfaced over the next 30 days. Trailers needed to be moved from this area so the work can be done. They are temporarily being parked in the horse pasture until the improvements are completed.



**TRAFFIC CIRCLE UPDATE**

The engineering firm, JVA, has designed a traffic circle for Five Points. Construction will begin within 30 days and completion is expected within 60 days.

**PLEASE DO NOT CONTACT G.S. EMPLOYEES DIRECTLY TO PERFORM NEEDED SERVICES.**

The General Services Service Request Form on the Proprietary Member website should be used for all non-emergency requests for service to be performed by GS staff or personnel, or for reporting maintenance needs you observe and would like to bring to the attention of GS.

**Trash/Recycling**

If you experience any issues with trash/recycling services, please report them directly to SSP Waste by texting 303-990-3463, phoning 303-838-6033, or emailing [info@sspwaste.com](mailto:info@sspwaste.com). Board Member Bill McFarlane has offered to serve as our Metro District liaison with SSP, but should be contacted only after all else has failed to resolve issues.

**ACCESSING THE  
PROPRIETARY MEMBER WEBSITE**

Proprietary Members may access their secure site:

\*Go to the Club website, mountvernoncc.com;

\*Click on “Member Login” at the upper right corner (or on the secondary “Member Login” at the bottom of the Home Page);

1) Enter your Username (your 6-digit member number, including as many zeroes before your member number necessary to make it a 6-digit number);

2) Enter your password (until you change it, the default password will be your last name, all lower case; make any password changes, save changes and log in);

\*Go to the *Club Resources* navigation button on the top, to the right of the MVCC logo, and scroll down to *Proprietary Community*;

\*Select and click on the folder, then document you want.

\*Log out when finished, at the top right corner.

In addition, the official governmental website for Mount Vernon CC Metropolitan District can be accessed at <https://mvccmd.colorado.gov/>.

**MOUNT VERNON COUNTRY CLUB METROPOLITAN DISTRICT  
FINANCIAL SUMMARY (UNAUDITED)  
AUGUST 31, 2023**

A brief summary of each of the District's six financial statements and the Corporation financial statement are provided below.

**GENERAL FUND**

2023 YTD Revenues: \$413,277

Primary revenue sources include property taxes, homeowner fees, corral, trash fees, rental income and interest income. As of August 31, 2023, the District has collected 91% of its budgeted revenues, including property taxes of \$188,660 of which 97% has been collected.

2023 YTD Expenditures: \$302,297

General Fund expenditures include general and administrative expenses as well as operations and maintenance (corral, trash, roads, ditch, culverts, snow plowing, equipment maintenance, district property repairs and utilities). As of August 31, 2023, the District has expended 71% of its budgeted expenditures.

All advances made to secure the Conservation Easement have now been credited back to the General Fund.

The Ending Fund Balance at August 31, 2023 is \$1,206,970.

**WATER FUND**

2023 YTD Revenues: \$233,616

Primary revenue sources include water service fees, homeowner fees and interest income. As of August 31, 2023, the District has collected 67% of its budgeted revenues.

2023 YTD Expenditures: \$252,190

Primary expenditures include the Ridge Way water line capital project (\$170,057), water line repairs, water operator and consultants, utilities and repair and maintenance. As of August 31, 2023, the District has expended 97% of its budgeted expenditures (not including capital expenditures).

The Ending Fund Balance at August 31, 2023 is \$65,092.

**TRANSPORTATION FUND**

2023 YTD Revenues: \$114,887

Primary revenue sources include PM transportation fees, the transportation reserve 2% sales tax and interest income. As of August 31, 2023, the District has collected 119% of its budgeted revenues.

2023 YTD Expenditures: \$ 00

Primary expenditures are for road repairs. As of August 31, 2023, the District has expended 0% of its budgeted expenditures.

The Ending Fund Balance at August 31, 2023 is \$370,685

**FIRE MITIGATION FUND**

2023 YTD Revenues: \$49,469

Primary revenue sources include PM fire mitigation fees, grant funds and interest income. As of August 31, 2023, the District has collected 95% of its budgeted revenues.

2023 YTD Expenditures: \$16,825

Primary expenditures were for fire mitigation efforts related to water-line installations in the 5-Points area. As of August 31, 2023, the District has expended 15% of its budgeted expenditures.

The Ending Fund Balance at August 31, 2023 is \$118,353.

**CONSERVATION TRUST FUND**

As of August 31, 2023, the CTF has a Fund Balance of \$1,131. CTF funds may be used for the acquisition, development, and maintenance of new conservation sites or for capital improvements or maintenance for recreational purposes on any public site.

**RECREATIONAL CLUBHOUSE FACILITY – PROPRIETARY FUND**

2023 YTD Revenues: \$3,290,829

Primary revenue sources include fees from activities and recreation, food and beverage sales, social dues and fees, pool, racquets and wellness fees. As of August 31, 2023, the District has collected 72% of its budgeted revenues.

2023 YTD Expenditures: \$2,893,558

Expenditures were for the operation of the Club and additional capital expenditures of \$61,723. As of August 31, 2023, the District has expended 65% of its budgeted expenditures.

The Ending Fund Balance at August 31, 2023 is \$388,650.

**DEBT SERVICE**

Expenditures consist of the principal and interest payments on the District’s Series 2020A and 2020B bonds; bank and Jeffco fees.

The Ending Fund Balance as of August 31, 2023 is \$64,799.

**MOUNT VERNON COUNTRY CLUB CORPORATION**

2023 YTD Revenues: \$2,512,135

Revenue sources include tax credit sale and interest income.

2023 YTD Expenditures: \$175,704

Expenditures consist of CE operating expenses and repayment of advances.

The Ending Fund Balance as of August 31, 2023 is \$2,336,431.

**SUMMARY (ALL FUNDS)**

The ending fund balance for all funds as of August 31, 2023, is \$4,552,111

2023 YTD Revenues	\$6,615,334
2023 YTD Expenditures	\$3,640,574